

MUSCONETCONG SEWERAGE AUTHORITY



Commissioners' Meeting
June 27, 2024

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members Present: Erik Bradley, Michael Grogan, Brian McNeilly, Melanie Michetti, Steven Rattner, Thomas Romano, Richard Schindelar, Joseph Schwab, Jack Sylvester

Members Absent: Andrew Cangiano, Anthony Riccardi, Elmer Still

Others Present: Diane Alexander, Esq., Thomas Carroll – QPA, Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE

Others Absent:

Attendance Roll Call:

Mr. Bradley	Present	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Present
Mr. Grogan	Present	Mr. Schindelar	Present
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Absent
Chairman Rattner	Present	Mr. Sylvester	Present

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Absent	Present	Present	Present	Present	Absent	Present	Present	Present	Absent	Present
Regular Meeting Minutes: 05.23.2024 ALL IN FAVOR	Aye	Absent	Aye	Aye	Second Aye	Aye	Absent	Aye	Abstain	Abstain	Absent	Motion Aye
2023 Financials ROLL CALL	Yes	Absent	Yes	Motion Yes	Yes	Yes	Absent	Yes	Second Yes	Yes	Absent	Yes
2024 Financials ROLL CALL	Yes	Absent	Yes	Motion Yes	Yes	Yes	Absent	Yes	Second Yes	Yes	Absent	Yes
Pending Vouchers June 20, 2024 ROLL CALL	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Motion Yes	Yes	Second Yes	Absent	Yes
Correspondence ALL IN FAVOR	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Aye	Second Aye	Motion Aye	Absent	Aye
Directors Report, Maintenance & Repairs – 06/2024 Flow Data– May 2024 ALL IN FAVOR	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Second Aye	Absent	Aye
Office Managers Report – 06/2024 ALL IN FAVOR	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Aye	Second Aye	Motion Aye	Absent	Aye
Engineers Report – 06/2024 ALL IN FAVOR	Aye	Absent	Aye	Second Aye	Aye	Aye	Absent	Aye	Motion Aye	Aye	Absent	Aye
New Business:												
Resolution 24-30 ROLL CALL	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Motion Aye	Aye	Second Aye	Absent	Aye
Resolution 24-31 ROLL CALL	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Second Aye	Absent	Aye
Resolution 24-32 ROLL CALL	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Motion Yes	Second Yes	Yes	Absent	Yes
Resolution 24-33 ROLL CALL	Aye	Absent	Aye	Aye	Second Aye	Aye	Absent	Aye	Aye	Aye	Absent	Motion Aye
Resolution 24-34 ROLL CALL	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Motion Aye	Second Aye	Aye	Absent	Aye
Resolution 24-35 ROLL CALL	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Second Aye	Absent	Aye
Closed Session: 07:54 PM ALL IN FAVOR	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Second Aye	Absent	Aye
Open Session: 08:10 PM ALL IN FAVOR	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Motion Aye	Second Aye	Aye	Absent	Aye
Motion to Approve 2023 Annual Reviews for Executive Director & Office Manager	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Yes	Absent	Motion Yes
Old Business:												
Adjournment: 08:13 PM ALL IN FAVOR	Aye	Absent	Aye	Aye	Aye	Aye	Absent	Second Aye	Aye	Aye	Absent	Motion Aye

Chairman Rattner opened and closed the meeting to the public.

The “Regular” meeting minutes of May 23, 2024, accepted on a motion offered by Mr. Sylvester, seconded by Mrs. Michetti and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Abstain
Mr. McNeilly	Aye	Mr. Schwab	Abstain
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2023 were accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2023

1:09 PM

06/19/24

Accrual Basis

**Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,582.93			
trustee passdown	4,480,000.02	4,480,000.00	0.02	100.0%
Total Income	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Gross Profit	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Expense				
Personnel Services				
B-1 · Administrative-S&W	171,133.89	180,000.00	-8,866.11	95.1%
B-14 · Operating-S&W	632,756.81	668,000.00	-35,243.19	94.7%
Total Personnel Services	803,890.70	848,000.00	-44,109.30	94.8%
Employee Benefits				
B-9 · Pension	114,061.31	114,300.00	-238.69	99.8%
B-8 · Social Security	59,070.11	60,000.00	-929.89	98.5%
B-10 · Hosp				
Dental/Vision	7,277.87			
B-10 · Hosp - Other	218,816.70	226,200.00	-7,383.30	96.7%
Total B-10 · Hosp	226,094.57	226,200.00	-105.43	100.0%
B-11 · Disability Insurance	7,927.49	10,000.00	-2,072.51	79.3%
B-6 · Unemployment	5,672.76	7,000.00	-1,327.24	81.0%
Total Employee Benefits	412,826.24	417,500.00	-4,673.76	98.9%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	-1,734.00			
B-2 · Administrative-OE - Other	50,001.57	49,100.00	901.57	101.8%
Total B-2 · Administrative-OE	48,267.57	49,100.00	-832.43	98.3%
Total Administration Expenses	48,267.57	49,100.00	-832.43	98.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	1,002.10			
B-3 · Legal	37,870.87	35,000.00	2,870.87	108.2%
B-4 · Audit	35,350.00	36,000.00	-650.00	98.2%
B-5 · Engineer				
NJPDES Permit	5,328.92			
B-5 · Engineer - Other	26,921.06	35,000.00	-8,078.94	76.9%
Total B-5 · Engineer	32,249.98	35,000.00	-2,750.02	92.1%
B-15 · Telephone	11,294.98	15,000.00	-3,705.02	75.3%
B-16 · Electric	469,902.84	500,000.00	-30,097.16	94.0%
B-17 · Propane/Fuel Oil	13,107.27	30,000.00	-16,892.73	43.7%
B-18 · Supplies/Chemicals	146,560.03	225,000.00	-78,439.97	65.1%
B-27 · Laboratory Supplies	6,320.54	8,000.00	-1,679.46	79.0%
B-13 · Office	25,775.71	30,000.00	-4,224.29	85.9%
B-31 · External Services	69,686.33	75,000.00	-5,313.67	92.9%
B-28 · Education/Training	13,631.00	15,000.00	-1,369.00	90.9%
B-25 · Laboratory Fees	34,453.05	35,000.00	-546.95	98.4%
B-19 · Maintenance/Repairs	199,593.47	200,000.00	-406.53	99.8%
B-20 · Insurance	143,057.00	143,400.00	-343.00	99.8%
B-24 · NJDEP Fees	19,803.75	25,000.00	-5,196.25	79.2%
B-12 · Trustee Admin Fee	2,560.00	15,000.00	-12,440.00	17.1%
B-23 · Permit Appl/Compliance Fees	31,208.08	31,500.00	-291.92	99.1%
B-21 · Equipment	61,956.49	70,000.00	-8,043.51	88.5%
B-26 · Sludge Disposal	1,014,046.10	1,030,370.00	-16,323.90	98.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	2,369,429.59	2,579,270.00	-209,840.41	91.9%
Debt Service				
Debt Svs - Principal Payment	54,814.91			
Debt Svs - Interest Payment	60,085.00			
Debt Service - Other	0.00	306,519.00	-306,519.00	0.0%
Total Debt Service	114,899.91	306,519.00	-191,619.09	37.5%
Reserves				

1:09 PM

06/19/24

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	83,658.00	200,000.00	-116,342.00	41.8%
Total Reserves	83,658.00	400,000.00	-316,342.00	20.9%
Pension Reimbursement	-22,652.12			
Union Dues	-175.50			
Total Expense	3,810,144.39	4,600,389.00	-790,244.61	82.8%
Net Ordinary Income	680,438.56	-500.00	680,938.56	-136,087.7%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	19,686.40			
Total Other Income	19,686.40			
Net Other Income	19,686.40			
Net Income	700,124.96	-500.00	700,624.96	-140,025.0%

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	368.31
OA 8169 · Operating Acct TD - 8169	1,106,424.81
PR 3717 · Payroll Account TD - 3717	50,483.95
CI 5030 · *CLOSED* Capital Account - 5030	328,697.40
Es 3226 · Escrow Account TD Bank - 3226	10,539.11
RR 1360 · Renewal & Replacement TD -1360	785,316.65
Petty Cash	278.74
Total Checking/Savings	2,282,108.97
Accounts Receivable	
1200 · Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	5,372,723.94
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	29,578,013.74
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	200,560.89
Total Accounts Payable	200,560.89
Other Current Liabilities	
NJIB Note Payable	9,239,577.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	310.00
PERS - Contributions	160,317.11
PERS - Loans	148,057.09
PERS - Insurance	16,596.76
Union Dues	-1,191.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	275,942.43

1:08 PM
 06/19/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
Escrow Deposits Payable	
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	-183.50
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	13,929.99
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-218,658.84
Accrued Liabilities	47,771.68
Total Other Current Liabilities	9,262,343.68
Total Current Liabilities	9,462,904.57
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	14,004,224.95
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	12,287.50
365 PPE · Contract 365 Plant Process Eval	12,852.35
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	1,027,462.33
360 Leg · Contract 360 HVAC/Roofs - Legal	3,684.40
360 IB · Contract 360 HVAC/Roofs-NJIBank	6,269.74
360 PSS · Contract 360 HVAC Roofs PSS	32,403.21
Total 360 · Contract 360 HVAC & Roofs	1,069,819.68
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84

1:08 PM
 06/19/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 · Contract 305 NJIB Application	48.82
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-283,817.77
Total B-29 Capital Improvements	966,535.00
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27
Operations	50,000.00
Total Restricted	1,659,796.27
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,507,976.57
32000 · Retained Earnings	-2,679,002.76
Net Income	683,584.19
Total Equity	15,573,788.79
TOTAL LIABILITIES & EQUITY	29,578,013.74

The Financial Reports for 2024 were accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2024

1:09 PM

06/19/24

Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through May 2024

	Jan - May 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	126,593.00	-126,593.00	0.0%
Interest trustee passdown	39,521.08			
	2,325,873.50	4,715,000.00	-2,389,126.50	49.3%
Total Income	2,365,394.58	4,841,593.00	-2,476,198.42	48.9%
Gross Profit	2,365,394.58	4,841,593.00	-2,476,198.42	48.9%
Expense				
Personnel Services				
B-1 · Administrative-S&W	82,131.95	185,000.00	-102,868.05	44.4%
B-14 · Operating-S&W	253,617.99	668,000.00	-414,382.01	38.0%
Total Personnel Services	335,749.94	853,000.00	-517,250.06	39.4%
Employee Benefits				
B-9 · Pension	115,201.00	120,000.00	-4,799.00	96.0%
B-8 · Social Security	24,603.76	66,000.00	-41,396.24	37.3%
B-10 · Hosp				
Dental/Vision	1,566.00			
B-10 · Hosp - Other	97,371.36	230,000.00	-132,628.64	42.3%
Total B-10 · Hosp	98,937.36	230,000.00	-131,062.64	43.0%
B-11 · Disability Insurance	3,414.20	10,000.00	-6,585.80	34.1%
B-6 · Unemployment	4,317.42	7,000.00	-2,682.58	61.7%
Total Employee Benefits	246,473.74	433,000.00	-186,526.26	56.9%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	15,052.44	40,000.00	-24,947.56	37.6%
Total B-2 · Administrative-OE	15,308.69	40,000.00	-24,691.31	38.3%
Total Administration Expenses	15,308.69	40,000.00	-24,691.31	38.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	13,252.09	27,000.00	-13,747.91	49.1%
B-3 · Legal	6,529.70	35,000.00	-28,470.30	18.7%
B-4 · Audit	10,000.00	20,000.00	-10,000.00	50.0%
B-5 · Engineer				
NJPDES Permit	370.00			
B-5 · Engineer - Other	11,148.00	35,000.00	-23,852.00	31.9%
Total B-5 · Engineer	11,518.00	35,000.00	-23,482.00	32.9%
B-15 · Telephone	3,907.88	15,000.00	-11,092.12	26.1%
B-16 · Electric	171,561.34	550,000.00	-378,438.66	31.2%
B-17 · Propane/Fuel Oil	8,405.11	15,000.00	-6,594.89	56.0%
B-18 · Supplies/Chemicals	57,642.37	225,000.00	-167,357.63	25.6%
B-27 · Laboratory Supplies	2,459.56	8,000.00	-5,540.44	30.7%
B-13 · Office	5,749.22	30,000.00	-24,250.78	19.2%
B-31 · External Services	44,107.13	75,000.00	-30,892.87	58.8%
B-28 · Education/Training	10,076.61	18,000.00	-7,923.39	56.0%
B-25 · Laboratory Fees	3,300.00	20,000.00	-16,700.00	16.5%
B-19 · Maintenance/Repairs	62,491.38	200,000.00	-137,508.62	31.2%
B-20 · Insurance	167,071.00	145,000.00	22,071.00	115.2%
B-24 · NJDEP Fees	18,492.23	25,000.00	-6,507.77	74.0%
B-12 · Trustee Admin Fee	1,260.04	10,000.00	-8,719.96	12.8%
B-23 · Permit Appl/Compliance Fees	10,115.35	40,000.00	-29,884.65	25.3%
B-21 · Equipment	20,883.53	70,000.00	-49,116.47	29.8%
B-26 · Sludge Disposal	321,550.00	1,095,370.00	-773,820.00	29.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	950,392.54	2,683,370.00	-1,732,977.46	35.4%
Debt Service				
Debt Svs - Principal Payment	18,271.63			
Debt Svs - Interest Payment	8,517.50			
Debt Service - Other	0.00	357,223.00	-357,223.00	0.0%
Total Debt Service	26,789.13	357,223.00	-330,433.87	7.5%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%

1:09 PM

06/19/24

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through May 2024

	Jan - May 24	Budget	\$ Over Budget	% of Budget
B-29 · Capital Improvement	100,000.00	200,000.00	-100,000.00	50.0%
B-30 · Renewal & Replacement	100,000.00	200,000.00	-100,000.00	50.0%
Total Reserves	200,000.00	475,000.00	-275,000.00	42.1%
Pension Reimbursement	-5,626.44			
Union Dues	-156.00			
Total Expense	1,768,931.60	4,841,593.00	-3,072,661.40	36.5%
Net Ordinary Income	596,462.98	0.00	596,462.98	100.0%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	1,499.42			
Total Other Income	1,499.42			
Net Other Income	1,499.42			
Net Income	597,962.40	0.00	597,962.40	100.0%

Musconetcong Sewerage Authority
Balance Sheet
 As of May 31, 2024

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	740,481.70
OA 8169 · Operating Acct TD - 8169	1,854,714.23
PR 3717 · Payroll Account TD - 3717	12,723.71
CI 5030 · *CLOSED* Capital Account - 5030	328,697.40
Es 3226 · Escrow Account TD Bank - 3226	11,704.72
RR 1360 · Renewal & Replacement TD -1360	832,406.65
Petty Cash	381.30
Total Checking/Savings	3,781,109.71
Accounts Receivable	
1200 · Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,871,724.68
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	31,077,014.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-23,860.59
Total Accounts Payable	-23,860.59
Other Current Liabilities	
NJIB Note Payable	11,101,406.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	310.00
PERS - Contributions	179,245.19
PERS - Loans	157,389.73
PERS - Insurance	17,791.40
Union Dues	-1,347.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	305,241.79

Musconetcong Sewerage Authority
Balance Sheet
 As of May 31, 2024

	May 31, 24
Escrow Deposits Payable	
Stonewald/Morris HH	1,000.00
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,403.15
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
	16,516.64
Total Escrow Deposits Payable	16,516.64
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-260,423.04
Accrued Liabilities	47,771.68
	11,114,294.49
Total Other Current Liabilities	11,114,294.49
Total Current Liabilities	11,090,433.90
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
	1,001,542.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	15,631,754.28
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	8,696.55
365 PPE · Contract 365 Plant Process Eval	12,544.85
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	169,166.88
360 Leg · Contract 360 HVAC/Roofs - Legal	6,521.97
360 IB · Contract 360 HVAC/Roofs-NJIBank	5,008.49
360 PSS · Contract 360 HVAC Roofs PSS	19,242.82
	199,940.16
Total 360 · Contract 360 HVAC & Roofs	199,940.16
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
	1,027.60
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
	2,396.84
Total Contract 300 Influent Screening	2,396.84

1:09 PM
 06/19/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of May 31, 2024

	May 31, 24
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 · Contract 305 NJIB Application	48.82
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-296,009.97
Total B-29 Capital Improvements	80,564.83
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	634,975.60
Total B-30 Renewal and Replacement	664,009.27
Operations	50,000.00
Total Restricted	873,826.10
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,508,476.57
32000 · Retained Earnings	-1,995,418.57
Net Income	657,941.58
Total Equity	15,445,260.20
TOTAL LIABILITIES & EQUITY	31,077,014.48

The **Pending Vouchers** for June 20, 2024, were approved for payment on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority

Through June 20, 2024

	Name	Memo	Split	Amount
<u>OPERATING:</u>	Alfred DeFelice	Operator Exams Reimburses & L	B-28 · Education/Train	626.00
	American Wear	Uniform Service 05.24.2024-06.	B-31 · External Service	643.25
	Barbato, Nicholas	2024 Dental Reimbursement	B-10 · Hosp	295.00
	Blue Diamond Disposal, Inc.	Invoice 791812 - Monthly Trash	B-31 · External Service	469.00
	Business Machine Technologies	Invoice 22370673, 2370672, 237	B-33 · IT & Cyber Secu	1,027.00
	Business Machine Technologies	Invoice 2370751 & 2370768	B-33 · IT & Cyber Secu	138.36
	Business Machine Technologies	Invoice 2370904, 2370856, 2371	B-33 · IT & Cyber Secu	1,027.00
	Cambiotti's Tomato Pie Cafe	06.04.2024 - 2024 Q2 Safety Me	B-2 · Administrative-O	255.63
	CB Landscaping	Invoice 3249	B-31 · External Service	2,130.00
	Cintas First Aid & Safety	Invoice # 9274388324 AED Leas	B-31 · External Service	298.78
	Garden State Laboratories, Inc	Invoice 572006 - 05.02.24-05.3	B-25 · Laboratory Fees	915.00
	Garden State Laboratories, Inc	Invoice 572006 - 05.02.24-05.3	B-25 · Laboratory Fees	765.00
	Grainger	Invoice # 9130421457	B-18 · Supplies/Chem	92.06
	JEM Industrial Services, Inc.	Invoice 2738	B-18 · Supplies/Chem	1,749.89
	Jilliam Martucci	Dental Reimbursement	B-10 · Hosp	73.06
	Kahant Electrical Supply	Invoice 1054053-00	B-19 · Maintenance/R	12.50
	Law Offices of Patrick J. Dwyer, I	Invoice 1206 Legal Svs 04/2024-	B-3 · Legal	903.24
	Maraziti Falcon, LLP	Invoice 56994	B-3 · Legal	1,980.00
	Maraziti Falcon, LLP	Invoice 56995	B-23 · Permit Appl/Co	1,309.00
	McMaster-Carr Supply Co.	Invoice 27623594	B-27 · Laboratory Supj	158.34
	Mission Communications, LLC	Invoice 1088601 - Annual Servic	B-2 · Administrative-O	3,847.80
	MJG Services	Invoice # 2024-80	B-26 · Sludge Disposa	2,535.00
	Niusene Oliviera Cleaning Comp	Invoice 2311 - April/May/June 202	B-31 · External Service	1,000.00
	North Jersey Pump & Controls, L	Invoice 1691-24	B-19 · Maintenance/R	2,800.00
	Office Concepts Group	Invoice 1178149-0	B-13 · Office	1,315.49
	One Call Concepts, Inc.	Invoice 4055445	B-2 · Administrative-O	114.40
	One Water Consulting, LLC	Invoice 1601	B-23 · Permit Appl/Co	8,562.50
	PS&S	Invoice # 168909 - Engineer Svs	B-5 · Engineer	3,578.88
	R-D Trucking	Invoice 4792 - Sludge Hauling - C	B-26 · Sludge Disposa	45,612.00
	RingCentral	Invoice CD_000821513 - Service	B-15 · Telephone	316.22
	Roxbury Twp. Water Dept.	Invoice # 9318-0 & 8250-0	B-31 · External Service	134.94
	State Chemical Solutions	Invoice 903375431 - Customer #	B-18 · Supplies/Chem	2,360.62
	Tritec Office Equipment	Invoice 87438	B-13 · Office	204.10
	Tritec Office Equipment	Invoice 1353 - Water Cooler - 06	B-13 · Office	59.00
	Treasurer - State of NJ	Invoice #240540870 - UST	B-24 · NJDEP Fees	50.00
	USALCO	Invoice 91010695	B-18 · Supplies/Chem	11,522.76
	USALCO	Invoice 910111178	B-18 · Supplies/Chem	11,140.24
	Wielkotz & Company LLC	2023 Progress Billing	B-4 · Audit	<u>10,000.00</u>
			TOTAL:	120,022.06
<u>CAPITAL:</u>	Badger Roofing Company, Inc.	C360 Pay App 8	360 BR · Contract 360	30,656.36
	PS&S	Invoice # 167456 - C360- Throug	360 PSS · Contract 36	21,598.39
	PS&S	Invoice # 168908 - C360- Throug	360 PSS · Contract 36	<u>18,770.00</u>
			TOTAL:	71,024.75

	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<u>ESCROW:</u>	PS&S	Invoice # 168907 - Matrix Throug	Matrix Mount Olive	<u>734.53</u>
			TOTAL:	734.53
<u>RENEWAL & REPLACEMENT:</u>	GMH Associates of America	Invoice 24C4035S	B-30 · Renewal & Repl	23,098.65
	Municipal Maintenance	Incoive 8169 & 8170	B-30 · Renewal & Repl	<u>130,245.00</u>
			TOTAL:	153,343.65
<u>PAYROLL:</u>	MSA Payroll	Processing Date 05.24.2024	B-1, B-14	29,029.08
	MSA Payroll	Processing Date 06.07.2024	B-1, B-14	31,338.57
	MSA Payroll	Processing Date 06.21.2024	B-1, B-14	<u>35,953.40</u>
			TOTAL:	96,321.05
<u>MANUAL CHECKS & ONLINE PYMTS:</u>	Altice	Confirmation # 25200006	B-15 · Telephone	315.00
	Altice	Confirmation # 928925213	B-15 · Telephone	315.00
	American Water	Confirmation # 1434814289	B-31 · External Service	1,647.56
	Direct Energy	Confirmation # 2806197, 2806198, 2806199, 2806200		2,540.64
	Direct Energy	Confirmation # 2815618	B-16 · Electric	17,044.43
	JCP&L	Confirmation # 106720739	B-16 · Electric	1,663.84
	JCP&L	Confirmation # 106527660	B-16 · Electric	6,663.48
	Local 32	05/2024 Union Dues	Union	273.00
	Local 32	06/2024 Union Dues	Union	273.00
	NJ Division of Pension & Benefits	Reference # 14100967 - 05/202	Pension	5,030.12
	NJ Division of Pension & Benefits	Reference # 16420140 - 2024 Q	Pension	8,810.22
	NJ Division of Pension & Benefits	Reference # 17190743 - 06/202	Pension	5,030.12
	NJSHBP	Reference # 15530611	B-10 · Hosp	21,032.06
	Passaic Valley Sewerage Comm	Confirmation # 2000098761990	B-26 · Sludge Dispos	33,467.20
	Primepoint	Invoice 616640	B-31 · External Service	30.75
	Primepoint	Invoice 618590	B-31 · External Service	43.25
	Primepoint	Invoice 620597	B-31 · External Service	33.00
	Shell/WEX	Confirmation # 816906202024	B-17 · Propane/Fuel O	331.17
	Treasurer State of NJ	Confirmation # 30301-1516420	B-24 · NJDEP Fees	15,603.23
	VALIC	Confirmation # 336361	Valic	535.00
	VALIC	Confirmation # 339380	Valic	535.00
	VALIC	Confirmation # 342839	Valic	535.00
	UMUM	Billing # 0590889-001 2 - 07.01.	B-11 · Disability Insur	<u>1,478.89</u>
			TOTAL:	123,230.96

The following **correspondence** for June 2024 was received and filed on a motion offered by Mr. Schwab, seconded by Mr. Schindelar and the affirmative all in favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- Correspondence B: Mrs. Michetti advised that this is not in the MSA service, Roxbury area will be responding.

- **Correspondence:**

- A. NJIB: Loan Agreement Schedule A-2
- B. Dykstra Walker Design Group: Project No. 23198 - Block 2601, Lots 7,8,9,10 Baldus Street, Dell Avenue & First Street Roxbury Township, NJ
- C. NJIB: Contract 360, Payment Requisition No. S340384-10-SC-05, \$185,328.00
- D. NJIB Construction Loan Accrued Interest Monthly Statement as of 05.31.2024
- E. State of NJ, DEP: NJWB, Project No. S340384-10, Change Order #1, Contract 360
- F. Vogel, Chait, Colins, and Schneider: Mountain View at Netcong Urban Renewal, LLC – Borough of Netcong, Block 26, Lot 6 and 10
- G. Veolia: Coordination Support for New Connection to MSA – East Brookwood Well No. 1
- H. Cleary Giacobbe Alfieri Jacobs, LLC: OPRA Record Revisions/Modifications
- I. DEP: Request for Collaboration on research project: Pesticide in Wastewater
- J. Cyber JIF: NJ Cyber JIF Certification Checklist
- K. *Mott MacDonald: Township of Roxbury – Well No. 2 PFAS Treatment Facility Treatment Works Approval Application Certification Request

Monthly Reports:

The Director's Report, Maintenance & Repairs Report for the month of June 2024 and Flow Data for the month of May 2024 were accepted on a motion offered by Mr. Schindelar and seconded by Mr. Schwab and the affirmative all-in favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Director's Report, Maintenance & Repairs Report, Flow Data Comments:

- Mr. Schilling advised The Board the following:
 - A representative from Franklin Miller contacted MSA regarding the ten grinders, Mr. Schilling participated in a Q&A. He also stated that we have a lot of vendors as of late contacting the MSA to utilize us as references for the products.
- Chairman Rattner inquired about the disk filter replacement. Mr. Schilling advised The Board that the units are in fact out of warranty and that the MSA will be paying for the rigging, the manufacturer is handling this out of good faith, and the cost is approximately \$20,000.00 for 3-4 days of rigging. There was discussion among The Board, and it was agreed to move forward.

The Office Manager's Report for the month of June 2024 was accepted on a motion offered by Mr. Schwab and seconded by Mr. Schindelar and the affirmative all-in-favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Office Manager's Report Comments:

- None

The Engineer's Report for the month of June 2024 was accepted on a motion offered by Mr. Schindelar, seconded by Mr. McNeilly, and the affirmative all-in favor of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Engineer's Report Comments:

- None

New Business:

Resolution No. 24-30 was offered on a motion by Mr. Romano seconded by Mr. Schwab and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

*See attached resolution

Comments:

- None

Resolution No. 24-31 was offered on a motion by Mr. Schindelar seconded by Mr. Schwab and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

*See attached resolution

Comments:

- None

Resolution No. 24-32 was offered on a motion by Mr. Romano seconded by Mr. Schindelar and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Chairman Rattner	Yes	Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Resolution No. 24-33 was offered on a motion by Mr. Sylvester seconded by Mrs. Michetti and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

*See attached resolution

Comments:

- None

Resolution No. 24-34 was offered on a motion by Mr. Romano seconded by Mr. Schindelar and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

*See attached resolution

Comments:

- None

Resolution No. 24-35 to move into Closed Session was offered on a motion by Mr. Schindelar seconded by Mr. Schwab, Closed Session at 07:54pm and the affirmative All In Favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

*See attached resolution

Comments:

- Vice Chairman Sylvester requested to add Personnel to Closed Session, it was agreed by Counsel that it could be added.

Motion made by Mr. Romano, seconded by Mr. Schindelar at 07:46 pm to move back into Open Session and the all-in favor Vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Motion made by Mr. Sylvester, seconded by Mr. Romano to approve 2023 Annual Reviews for Executive Director – James Schilling and Office Manager – Jilliam Martucci. The affirmative roll call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- The Board agreed to overall annual increase for Mr. Schilling of 2.5%.
- The Board agreed to overall annual increase for Ms. Martucci of 3.5%.

Old Business:

- None

Adjournment:

Motion made by Mr. Sylvester, seconded by Mr. Romano at 08:13 pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 07:46 pm. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Absent
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci – Office Manager

Resolution 24-30

RESOLUTION AUTHORIZING ENDORSEMENT OF
REQUEST FOR GRANT CONDITION WAIVER
Stonewald Court Drive Affordable Housing Project
Block 3203, Lots 21 & 28
Mount Olive, New Jersey

WHEREAS, Stewart Surveying & Engineering LLC (Alfred A. Stewart, Jr., P.E., PLS) has prepared plans and specifications proposing a sewer extension of the Budd Lake Sanitary Sewer System to serve a residential affordable housing development consisting of a total of seven (7) homes comprised of 2–2 bedroom, 4–3 bedroom, and 1-4 bedroom homes, located on Block 3203, Lots 21 & 28, Stonewald Court Drive, Mount Olive, New Jersey (the “Project”). The Project will ultimately be served by the Musconetcong Sewerage Authority (“MSA”).

WHEREAS, one of the conditions imposed by the United States Environmental Protection Agency (USEPA) upon the grant for the construction of the MSA wastewater treatment plant (EPA Construction Grant #C-34-384-03) prevents the connection of any sewage generating structure on vacant land, wherein wetlands are identified, to the MSA treatment facilities absent USEPA authorization; and

WHEREAS, the property is currently located within the MSA Sewer Service Area; and

WHEREAS, the Township of Mount Olive is required to endorse the project, which it has done by Resolution No. 230, adopted May 14, 2024, with regard to the Treatment Works Application for the Project; and

WHEREAS, MSA is desirous of facilitating this application to USEPA for a grant condition waiver.

NOW, THEREFORE, BE IT RESOLVED by the Musconetcong Sewerage Authority, as follows:

1. The MSA hereby endorses and approves the applicant’s Grant Condition Waiver request.
2. The Executive Director is hereby authorized and directed to submit Applicant’s application to the USEPA for a Grant Condition Waiver determination.

3. This approval is expressly conditioned upon compliance, by the Applicant, with any relevant provisions of the Highlands Preservation and Planning Act or any rules or regulations issued pursuant thereto, if any.
4. That this endorsement is not to be construed as any future approval, nor any commitment for future approval.
5. This endorsement shall not supersede the requirement to obtain other approvals from the MSA and other governmental entities having jurisdiction before the premises are connected to the MSA system including, but not limited to, the approval of a TWA-1 sewer extension application if applicable.
6. This approval is subject to the payment of the appropriate fees and/or charges of the MSA or any other governmental authority having jurisdiction.
7. This approval shall not constitute a representation by the MSA that gallonage capacity shall be available or shall be reserved for this project at the time of issuance of a favorable grant condition waiver by the USEPA.

CERTIFICATION

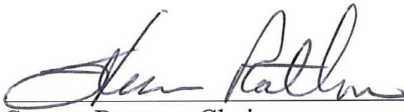
I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on June 27, 2024.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: June 27, 2024

Resolution 24-31

RESOLUTION AUTHORIZING ENDORSEMENT OF
APPLICATION FOR TREATMENT WORKS APPROVAL - (TWA-1)
Stonewald Court Drive Affordable Housing Project
Block 3203, Lots 21 & 28
Mount Olive, New Jersey

WHEREAS, an application for Treatment Works Approval, has been submitted by Stewart Surveying & Engineering LLC (Alfred A. Stewart, Jr., P.E., PLS) for the installation of approximately 196 LF of sanitary sewer main for the connection of two (2) lots to connect to the existing sewer main in Stonewald Court Drive, and the remaining lateral connections are to connect to a proposed 8” sewer main extension of the Budd Lake Sanitary Sewer System to serve a residential affordable housing development consisting of a total of seven (7) homes comprised of 2–2 bedroom, 4–3 bedroom, and 1-4 bedroom homes, located on Block 3203, Lots 21 & 28, Stonewald Court Drive, Mount Olive, New Jersey (the “Project”) for review and endorsement by Musconetcong Sewerage Authority (“MSA”), which Project is more particularly described in the Treatment Works Approvals Permit Application Form (TWA-1), on file at the offices of the MSA; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) presently requires the certification of the 201 Sewerage Agency, as well as the certification of the owner of the sewerage treatment facility, that its treatment system contains sufficient capacity to accept the additional flow, which would emanate from the sewer extension proposed in the said application; and

WHEREAS, one of the conditions imposed by the United States Environmental Protection Agency (USEPA) upon the grant for the construction of the MSA wastewater treatment plant (EPA Construction Grant #C-34-384-03) prevents the connection of any structure within wetlands without USEPA approval therefore; and

WHEREAS, the gallonage required to service the proposed project is in the amount of 1,950 GPD; and

WHEREAS, the Township of Mount Olive is required to endorse the Project; which, it has done by Resolution R230, adopted May 14, 2024; and

WHEREAS, PS&S has reviewed the application and has advised the MSA, by letter dated (INSERT), that the subject properties lie within the Township of Mount Olive sewer service area and that there is adequate capacity at the MSA treatment plant to accept the proposed flow, and PS&S recommends that the MSA execute Form WQM-003 Statements of Consent entitled Endorsements at subsection D for the Project; and

WHEREAS, MSA is desirous of facilitating this application for sewer service extension.

NOW, THEREFORE, BE IT RESOLVED by the Musconetcong Sewerage Authority as follows:

1. There shall be allocated gallonage in the amount of 1,950 GPD to serve this Project; and
2. The Chairman and/or Secretary/Treasurer of the MSA, is authorized and directed to execute the Treatment Works Approval (TWA-1 Application) Form WQM-003 entitled Endorsements at subsection D, subject to the following conditions:
 - A. That this approval explicitly excludes connection of vacant lot(s), which encroach any environmentally sensitive areas (ESA) pursuant to Special Grant Condition, EPA Construction Grant #C-34-384-03; and
 - B. This approval is expressly conditioned upon receipt of a Grant Condition Waiver, or other authorization, from USEPA evidencing compliance with MSA's ESA Grant Condition; and
 - C. This approval is expressly conditioned upon compliance, by the Applicant, with any relevant provisions of the Highlands Preservation and Planning Act or any rules or regulations issued pursuant thereto, if any; and
 - D. That any connection is subject to the MSA's Service Rules and Regulations; and


- E. That the property owner shall obtain the necessary permit(s) for sewer connection(s) in connection herewith, and shall comply with the requirements of other governmental entities having jurisdiction and the payment of all appropriate fees and/or charges; and
- F. That this endorsement shall expire automatically unless the attached application is filed with the NJDEP within 60 days of the day of the adoption of this Resolution. Evidence of submission shall be submitted by the Applicant to MSA in order to satisfy this requirement.

CERTIFICATION

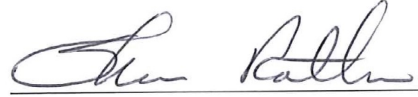
I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on June 27, 2024.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: June 27, 2024

RESOLUTION NO. 24-32

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE
PROCUREMENT OF AN UPGRADE TO AN EXISTING CONTROL PANEL
AND REPLACEMENT OF VFDS THROUGH THE NORTH JERSEY
WASTEWATER COOPERATIVE PRICING SYSTEM (NJWCPS)**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Passaic Valley Sewerage Commission (PVSC), hereinafter referred to as the "Lead Agency" has established a Cooperative Pricing System and has offered voluntary participation in the North Jersey Wastewater Cooperative Pricing System (NJWCPS), for the purchase of goods and services; and

WHEREAS, as the Lead Agency, the Passaic Valley Sewerage Commission will be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, the Musconetcong Sewerage Authority (the "Authority") requires an upgrade to an existing control panel and replacement of variable frequency drives ("VFDs") at the Musconetcong Wastewater Treatment Plant; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs for any State or Cooperative Purchasing contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and/or by the approve the Cooperative Purchasing Program; and

WHEREAS, Pumping Services Inc. ("PSI"), has been awarded a contract by NJWCPS to furnish and install said equipment; and

WHEREAS, the Authority desires to award a contract to PSI, having a business address of 201 Lincoln Boulevard, Middlesex, New Jersey, 08846, through the North Jersey Wastewater Cooperative Pricing System (NJCWPS), for procurement and installation of an upgrade of the existing control panel and replacement of VFDs at the Musconetcong Wastewater Treatment Plant, as more particularly described in the quotation on file with the Authority, dated July 13, 2023, and printed on March 22, 2024, in an amount not to exceed \$145,991.50 without further Board authorization; and

WHEREAS, funds are available for this purpose at line item B-30 Renewal & Replacement.

NOW, THEREFORE, BE IT RESOLVED by the Musconetcong Sewerage Authority in the Counties of Morris and Sussex in the State of New Jersey on this 25th day of April, 2024 as follows:

1. That the Executive Director is hereby authorized and directed to execute a NJWCPS Cooperative Pricing Contract, on file, for the procurement and installation of an upgrade of the existing control panel and replacement of VFDs at the Musconetcong Wastewater Treatment Plant, as more particularly described in the quotation dated July 13, 2023, and printed on March 22, 2024, Pumping Services, Inc., having a business address of 201 Lincoln Boulevard, Middlesex, New Jersey 08846, through the North Jersey Wastewater Cooperative Pricing System (NJCWPS) Contract – Control parts and labor #B369-11 and Danfoss VFDs #B383-3, in an amount not to exceed \$145,991.50 without further authorization of the MSA Board.
2. The Executive Director, staff and consultants are authorized and directed to take all actions reasonable and necessary in the implementation of the contract awarded herein and this Resolution shall take effect immediately.

Certification of Funds

I, James Schilling, Executive Director, do hereby certify that sufficient funds are available in the 2024 budget from the line item B-30 Renewal & Replacement. A separate certification of funds will be provided upon final adoption of the 2024 budget for the services to be provided in this Resolution in the amounts not to exceed as stated herein.

James Schilling
Executive Director
Musconetcong Sewerage Authority
Dated:

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on June 27, 2024.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: June 27, 2024

RESOLUTION 24-33

RESOLUTION IN SUPPORT OF RESTORATION OF THE STATE MATCH TO FEDERAL WATER INFRASTRUCTURE FUNDING ADMINISTERED BY THE NEW JERSEY WATER BANK

WHEREAS, the Governor's proposed budget for SFY25 proposes to reduce the state match to federal water infrastructure funds administered by the New Jersey Water Bank from \$60 million to \$48 million; and

WHEREAS, funding from the New Jersey Water Bank is essential for the cost-effective funding of capital projects necessary to repair, replace and improve aging infrastructure in New Jersey, enhance resiliency and upgrade infrastructure to meet the challenges ahead, and to support development designed to provide opportunities for affordable housing and redevelopment throughout New Jersey; and

WHEREAS, restoring the state match to federal water infrastructure funds to \$60 million will further support important goals of this state, including support for working and middle-class families of NJ, as the money from this fund is specifically utilized to lower the increasing cost of essential services (potable water and sewer) due to the rising cost of needed capital construction projects; and

WHEREAS, restoring the state match to fund infrastructure improvements will also support labor and workforce development by creating employment opportunities through construction activities and will aid growth in those businesses that provide support to construction related activities; and

WHEREAS, infrastructure funding is essential to advance New Jersey's vision as it designs and implements development and redevelopment projects across the State; and

WHEREAS, the Musconetcong Sewerage Authority ("MSA") is subject to numerous regulatory mandates to maintain and improve its infrastructure, to protect public health and the environment through water quality improvements, including those associated with the reduction of PFAS, and for which New Jersey Water Bank funding will be imperative; and

WHEREAS, MSA strives to save tax dollars and assure clean water through environmental protection, and in this effort, access to funding and low-interest financing is critically important to maintaining affordable water and sewer rates; and

WHEREAS, Budget Resolution #4683 will restore State Revolving Fund funding to \$60 million to secure the state match for federal water infrastructure funding, will provide needed funding to support economic growth, labor and workforce development and will create a cost-effective mechanism to provide the infrastructure needed to protect human health and the environment.

NOW THEREFORE BE IT RESOLVED, that the **MSA** hereby supports Budget Resolution #4683, which would restore State Revolving Fund funding to \$60 million.

NOW THEREFORE, BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to Governor Phil Murphy, Senate President Nicholas P. Scutari, Speaker of the General Assembly Craig Coughlin, Senator Parker Space, Assemblywoman Dawn Fantasia, Assemblyman Michael Inganamort, and the Association of Environmental Authorities.

CERTIFICATION

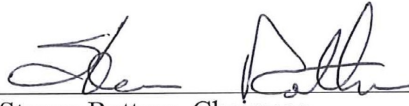
I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on June 27, 2024.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: June 27, 2024

RESOLUTION NO. 24-34

**RESOLUTION AUTHORIZING THE HIRING OF AN OPERATOR TRAINEE FOR
THE WASTEWATER TREATMENT PLANT**

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority (“MSA”), on this 27th day of June, 2024, that the MSA Director is hereby authorized to seek and hire a qualified candidate for the position of Operator Trainee at the wastewater treatment facility.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on June 27, 2024.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: June 27, 2024

RESOLUTION 24-35

RESOLUTION AUTHORIZING CLOSED SESSION PURSUANT TO THE OPEN PUBLIC MEETINGS ACT TO DISCUSS ISSUES REGARDING PENDING LITIGATION IN THE MATTER OF MUSCONETCONG SEWERAGE AUTHORITY V. NJDEP, OAL DKT. NO. ELU 05549-13 AND EER 05944-21 AND ATTORNEY CLIENT PRIVILEGED DISCUSSIONS WITH REGARD TO THE MSA NJPDES PERMIT AND PFAS LEGAL AND REGULATORY ISSUES

BE IT RESOLVED by the Musconetcong Sewerage Authority (“Authority”) on this 27th day of June 2024, as follows:


1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to obtain legal advice regarding NJPDES Permitting issues and regulation of indirect dischargers relevant to Per- and polyfluoroalkyl substances (“PFAS”) pollutant parameters, which are communications subject to Attorney Client Privilege, and to discuss pending or threatened litigation in the matter of Musconetcong Sewerage Authority v. NJDEP, OAL Dkt. no. ELU 05549-13 and EER 05944-21.
2. The minutes of the Closed Session relating to attorney client privilege will be released to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
3. The minutes of the executive session discussing pending or threatened litigation, to the extent not subject to attorney client privilege, shall be available to the public upon: the issuance of an unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.
4. This Resolution shall take effect as provided by law.

CERTIFICATION


I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on June 27, 2024.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: June 27, 2024